

**MINUTES OF MEETING
EAST NASSAU STEWARDSHIP DISTRICT**

The Board of Supervisors of the East Nassau Stewardship District held a regular meeting on June 20, 2019, at 10:00 a.m., in the Nassau Room (T0126), Building T, at Florida State College, Nassau Center, 76346 William Burgess Boulevard, Yulee, Florida 32097.

Present at the meeting were:

Mike Hahaj	Chair
Dan Roach	Vice Chair
Bob Rhodes (via telephone)	Assistant Secretary
Max Hord	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Jonathan Johnson	District Counsel
Zach Brecht	District Engineer
Amy Norsworthy	CCMC

FIRST ORDER OF BUSINESS

Call to Order

Mr. Wrathell called the meeting to order at 10:01 a.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Hahaj, Roach and Hord were present, in person. Supervisor Rhodes was attending via telephone. Supervisor Fancher was not present.

THIRD ORDER OF BUSINESS

Chairman's Opening Remarks

Mr. Hahaj welcomed everyone to the meeting and appreciated everybody's attendance.

FOURTH ORDER OF BUSINESS

Public Comments *(limited to 3 minutes per person)*

There were no public comments.

FIFTH ORDER OF BUSINESS

**ANNOUNCE ATTORNEY-CLIENT SESSION/
REGULAR MEETING RECESS**

Mr. Johnson stated the Attorney-Client Session scheduled for today was cancelled since there were not a lot of updates. Since mediation on the pending litigation was scheduled for June 21st and another, on July 10th, if necessary, he requested designating Mr. Rhodes to attend the June 21st mediation, on behalf of the Board, and giving him full authority to participate and make decisions, as well as, if mediation is continued, authorizing Mr. Rhodes or Mr. Hahaj to attend the July 10th mediation, along with the same authority given in the prior meeting.

In response to a question, Mr. Johnson explained that, in case of a conflict in schedules, he requested designating Mr. Rhodes or Mr. Hahaj to attend the July 10th mediation, at no time would both attend because that would become a Sunshine Law issue.

On MOTION by Mr. Roach and seconded by Mr. Hord, with all in favor, authorizing Supervisor Rhodes, as the District’s Representative, to attend the June 21, 2019 mediation and to participate fully, make decisions in the mediation and provide recommendations to the Board for action and, if scheduled, authorizing Mr. Rhodes or Mr. Hahaj to attend a continued mediation on July 10, 2019, as the District’s Representative, to participate fully, make decisions in the mediation and provide recommendations to the Board for action, was approved.

SIXTH ORDER OF BUSINESS

**COMMENCEMENT OF ATTORNEY-CLIENT
SESSION [Closed to the Public by Law]**

- **Attorney-Client Session to Address Strategy Relating to Ongoing Litigation**

This item was deferred to the next meeting.

SEVENTH ORDER OF BUSINESS

**ATTORNEY-CLIENT SESSION
ADJOURNMENT/RECONVENE REGULAR
MEETING**

This item was deferred to the next meeting.

EIGHTH ORDER OF BUSINESS

Presentation of Audited Annual Financial Report for the Fiscal Year Ended September 30, 2018, Prepared by Berger, Toombs, Elam, Gaines & Frank

Mr. Wrathell presented the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2018. The financial information in the Report was correct; however, the Auditor requested clarification of a few items, which requires modifying verbiage in certain portions of the Report related to Chapter 190, Florida Statutes, as well as clarifying Mr. Rhodes' position and of being affiliated with the Developer. The reason for the negative net position on Page 4 was to show the Developer is owed funds, as they advance-funded certain expenses that are reimbursable from the bond funds. Although the District amended the Fiscal Year 2018 budget due to the unforeseen increase in litigation expenses, expenses exceeded revenues was because the District received the Developer's funding portion after the Fiscal Year closed. This was a clean, unqualified audit; there were no findings or instances of noncompliance.

The following changes would be made to the Annual Financial Report as follows:

Page 15, Section 1, First Paragraph: Delete first sentence and replace with "The District was established as an Independent Special District, pursuant to Chapter 217-206, Laws of Florida, effective June 6, 2017.

Throughout: Delete all references to "Chapter 190, Florida Statutes" and replace with the correct statute.

Page 15, Section 1, First Paragraph, Second to last sentence: Change "All the" to "Four of the five" and insert "or an affiliated entity." after "Developer"

Page 15, Section 1, First Paragraph: Delete last sentence.

Page 20, Note B: Change "All" to "Four of the five"

Throughout: All references to "All Supervisors are employed by the Developer" would be corrected.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2019-07, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2018

Mr. Wrathell presented Resolution 2019-07.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, Resolution 2019-07, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2018, as amended, was adopted.

TENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2019

Mr. Wrathell presented the Unaudited Financial Statements as of April 30, 2019.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, the Unaudited Financial Statements as of April 30, 2019, were accepted.

Mr. Wrathell noted for the record, that Resolution 2019-07 was adopted as part of the prior motion approving the Audited Annual Financial Report.

ELEVENTH ORDER OF BUSINESS

Approval of May 16, 2019 Regular Meeting Minutes

Mr. Wrathell presented the May 16, 2019 Regular Meeting Minutes. The following changes were made:

- Line 115 and throughout: Change "Babcock Ranch CDD" to "Babcock Ranch District"
- Line 116 throughout: Change "Babcock Ranch CDD's" to "Babcock Ranch District's"

On MOTION by Mr. Roach and seconded by Mr. Hahaj, with all in favor, the May 16, 2019 Regular Meeting Minutes, as amended, were approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel: *Hopping Green & Sam, P.A.***
There being nothing further to report, the next item followed.
- B. **District Engineer: *England-Thims & Miller, Inc.***

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates LLC*

i. 27 Registered Voters in District as of April 15, 2019 (revised)

There were 27 registered voters residing within the District as of April 15, 2019.

ii. NEXT MEETING: July 18, 2019 at 10:00 A.M.

The next meeting would be held on July 18, 2019 at 10:00 a.m.

THIRTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

Mr. Hahaj stated his Form 1, Statement of Financial Interest was filed and reminded Supervisors to file theirs by July 1st, if they had not already done so.

FOURTEENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

FIFTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, the meeting adjourned at 10:23 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair