

East Nassau Stewardship District
OFFICE OF THE DISTRICT MANAGER
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May 12, 2022

Governing Board
East Nassau Stewardship District

ATTENDEES:
Please identify yourself each
time you speak to facilitate
accurate transcription of
meeting minutes.

Dear Board Members:

The Governing Board of the East Nassau Stewardship District will hold a Regular Meeting on May 19, 2022 at 10:00 a.m., at the Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Chairman's Opening Remarks
4. Public Comments *(limited to 3 minutes per person)*
5. Acceptance of Resignation of Supervisor Dan Roach, SEAT 3 *(Term Expires November 2022)*
6. Consideration of Appointment to Fill Unexpired Term of Seat 3
 - A. Administration of Oath of Office to Newly Appointed Supervisor *(the following to be provided in separate package)*
 - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - II. Membership, Obligations and Responsibilities
 - III. Financial Disclosure Forms
 - a. Form 1: Statement of Financial Interest
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - c. Form 1F: Final Statement of Financial Interests
 - IV. Form 8B: Memorandum of Voting Conflict
7. Acceptance of Resignation of Supervisor Max Hord, SEAT 5 *(Term Expires November 2024)*

8. Consideration of Appointment to Fill Unexpired Term of Seat 5
 - Administration of Oath of Office to Newly Appointed Supervisor
9. Consideration of Resolution 2022-09, Designating Certain Officers of the District; and Providing for an Effective Date
10. Presentation of Audited Annual Financial Report for Fiscal Year Ended September 30, 2021, Prepared by Berger, Toombs, Elam, Gaines & Frank
11. Consideration of Resolution 2022-10, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2021
12. Consideration of Resolution 2022-11, Designating a Date, Time and Location for a Landowners' Meeting and Election; Providing for Publication; Establishing Forms for the Landowner Election; and Providing for Severability and an Effective Date
13. Consideration of Cost Share Agreement with Wildlight Residential Association
14. Consideration of Wildlight Request for Conveyances of Real Property
 - A. Wildlight PDP 3 / Pod 4 North – Lift Station (to be conveyed to JEA)
 - B. Wildlight Phase 1C-2 – Right of Ways, Pond Tracts
15. Consideration of Resolution 2022-12 Approving Revised and Additional Partial Releases and Quit Claim Deed regarding Wildlight Phase 1 Park Conveyance to Nassau County
 - A. Partial Termination and Release of Temporary Construction and Access Easement Agreement
 - B. Partial Release of Collateral Assignment and Assumption of Development Rights Series 2018 Bonds
 - C. Partial Release of True-Up Agreement Series 2018 Bonds
 - D. Partial Release of Notice of Series 2018 Special Assessment Lien
 - E. Partial Release of Declaration of Consent for Series 2018 Bonds
 - F. Quit Claim Deed releasing Mineral Interests pursuant to Section 270.11(3), F.S.
16. Consideration of Letter Agreement from Kutak Rock for Representation of East Nassau Stewardship District Regarding Federal Grant Funding of Wildlight Art Center
17. Consideration of Lease Agreement

18. Ratification Items

A. Bond Requisitions

- I. Number 21: Kutak Rock LLP. [\$954.00]
- II. Number 22: Burnham Construction, Inc. [\$81,657.68]
- III. Number 23: Burnham Construction, Inc. [\$334,772.38]
- IV. Number 24: A.J. Johns, Inc. [\$389,509.14]
- V. Number 25: A.J. Johns, Inc. [\$245,480.51]
- VI. Number 26: Burnham Construction, Inc. [\$51,891.94]
- VII. Number 27: Burnham Construction, Inc. [\$76,414.90]
- VIII. Number 28: A.J. Johns, Inc. [\$543,630.87]
- IX. Number 29: A.J. Johns, Inc. [\$177,096.19]
- X. Number 30: Kutak Rock LLP. [\$1,222.50]

B. Corrective Second Supplement to Disclosure of Public Financing (Wildlight Phase 2 Series 2021 Bonds)

19. Acceptance of Unaudited Financial Statements as of March 31, 2022

20. Approval of February 17, 2022 Regular Meeting Minutes

21. Staff Reports

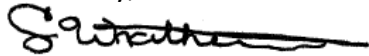
- A. District Counsel: *Kutak Rock, LLP*
- B. District Engineer: *England-Thims & Miller, Inc.*
- C. Field Operations: *CCMC*
 - Operations Report
- D. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: June 16, 2022 at 10:00 A.M.
 - QUORUM CHECK

MIKE HAHAJ	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
ROB FANCHER	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
JAIME NORTHRUP	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

22. Board Members' Comments/Requests
23. Public Comments
24. Adjournment

Should have any questions or concerns, please do not hesitate to contact me directly at (561) 719-8675 or Ernesto Torres at (904) 295-5714.

Sincerely,



Craig Wrathell
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 413 553 5047