

East Nassau Stewardship District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013
<https://eastnassausd.net/>

May 14, 2026

Board of Supervisors
East Nassau Stewardship District

Dear Board Members:

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

NOTE: Meeting Location

The Board of Supervisors of the East Nassau Stewardship District will hold a Regular Meeting on May 21, 2026 at 10:30 a.m., at the Florida State College at Jacksonville, Nassau Center, Building T, Nassau Room (T126) 76346 William Burgess Boulevard, Yulee, Florida 32097. The agenda is as follows:

1. Call to Order
2. Roll Call
3. Chairman's Opening Remarks
4. Public Comments *(limited to 3 minutes per person to any members of the public desiring to speak on a specific agenda item)*
5. Update: Landscape Maintenance - The Greenery of North Florida, Inc.
6. Administration of Oath of Office to Newly Appointed Supervisor, Brian Flick *(the following to be provided in a separate package)*
 - A. Required Ethics Training and Disclosure Filing
 - Sample Form 1 2025/Instructions
 - B. Membership, Obligations and Responsibilities
 - C. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - D. Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers
7. Consent Agenda
 - A. Acceptance of Unaudited Financial Statements as of March 31, 2026

- B. Approval of April 16, 2026 Regular Meeting Minutes
- C. Ratification Items
 - I. Resolution 2026-07, Electing and Removing Officers of the District and Providing for an Effective Date
 - II. SBC Trees, Inc. Addendum to Proposal for Tree Removal Services
 - III. The Greenery of North Florida, Inc. Landscape & Irrigation Maintenance Services Agreement Work Authorization
 - IV. Crosstown Blvd Mobility Reservation Agreement Submittal Package
 - V. Crosstown Blvd West Mobility Reservation Agreement Submittal Package
 - VI. Wildlight Avenue Phase 3 Mobility Reservation Agreement Submittal Package
 - VII. Wildlight Avenue Phase 4 Mobility Reservation Agreement Submittal Package
 - VIII. Suncatch Pond and Related Improvements Acquisition of Wildlight PDP 3 Pod 5 North Package
 - IX. Vallencourt Construction Co., Inc. Change Order No. 1 [Riverbluff Parkway Phases 2 & 3]
 - X. Community First Credit Union Partial Assignment of Reserved Easement Rights [Signage and Access Easements]
 - XI. Florida Waterways, Inc., Fourth Amendment to Agreement to Agreement for Pond Management Services
- 8. Consider Acquisition of Fire Tower - PDP 4 Phase 1 Platt, Tract FFF
- 9. Consider Acquisition of Riverbluff Phase 1 JEA Lift Station - PDP 4 Phase 1 Plat Parcel QQ
- 10. Development Update/Staff Reports
 - A. Developer Representative
 - B. District Counsel: *Kutak Rock LLP*
 - C. District Engineer: *England-Thims & Miller, Inc.*
 - D. Field Operations: *CCMC*

E. District Manager: *Wrathell, Hunt and Associates, LLC*

- 1,909 Registered Voters in District as of April 15, 2026
- NEXT MEETING DATE: June 18, 2026 at 10:30 AM, Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034
[Presentation of FY2027 Proposed Budget and Review and Award of RFP Landscape and Irrigation Maintenance Services For Town District Proposals]

○ QUORUM CHECK

SEAT 1	MIKE HAHAJ	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	BRIAN FLICK	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	TOMMY JINKS	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	JAIME NORTHRUP	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	ALLISON GROOMES	<input type="checkbox"/>	IN PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

- Performance Measures/Standards & Annual Reporting Form *(for informational purposes)*

11. Board Members' Comments/Requests
12. Public Comment
13. Adjournment

Should you have any questions or concerns, please do not hesitate to contact me directly at (904) 295-5714 or Felix Rodriguez at (863) 510-8274.

Sincerely,



Ernesto Torres
 District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 782 134 6157